Comprehensive Program Review Report

Program Review - Articulation

Program Summary

2022-2023

Prepared by: Jenny Saechao

What are the strengths of your area?: Program Knowledge & Campus Partnerships:

COS's Articulation Program had an Articulation Officer, Greg Keen, who served 35 years at COS providing 32 years of support and knowledge in the area of articulation. The longevity of the Articulation Officer position has helped maintain consistency and efficiency with the articulation-related processes and methods . Additionally, the Articulation Officer provided ongoing partnerships and communication with faculty and various student services departments, such as Counseling, Transfer, Admissions and Records, and Evaluations. To ensure up-to-date information was received and shared, the Articulation Officer regularly attended Curriculum Meetings, Counseling Division Meetings, General Education Committee meetings, as well as several campus Task Force. Greg Keen recently retired in July 2022 but during this past academic year, he was able to help the District complete several articulation/curriculum related tasks, such as the project on including leading zeros in Assist.

Project Completion:

Greg Keen completed the needed modification of College of the Sequoias courses in ASSIST and C-ID to include necessary leading zeros (e.g. NUTR 18 is now NUTR 018) for all one and two digit course numbers beginning 2003-2004. The college has worked diligently to ensure leading zeros are accurately reflected in all publication including our General Catalog, Course Schedule, and transcripts. Due to limitations in Legacy ASSIST, the leading zeros were not added to the database. With the implementation of ASSIST NG we were informed ASSIST would provide a programmatical solution, and since the leading zeros had not presented any difficulties we waited for this opportunity. We have recently been informed that ASSIST would not be able to provide such a solution in the near future. Due to complications with making these changes retroactively, we have followed the recommendation by ASSIST staff to include the leading zeros effective Spring 2022.

The Articulation Program maintains comprehensive and current articulation on the statewide articulation repository (ASSIST.org), and efficiently maintains and coordinates the updating of the transfer general education programs (CSU GE & IGETC). Please see attached for COS's summary of transfer curriculum changes. Additionally, per the data noted below, the efforts of our Articulation Program plays an important role in providing students with more transfer opportunities and helping the College increase its number of Associate Degrees for Transfer (ADT) awarded.

During the 2021-2022 academic year, the following courses were approved for UC transferability as electives beginning Fall 2022:

ART 170   now   ART 070 – Color Theory
COUN 100   now   COUN 010 - Career and Life Planning
LIBR 150   now   LIBR 050 - Research Skills for Lifelong Learning

Success/Transfer Data:
Associate Degrees for Transfer (ADT) Awarded:
2017-2018: 474
2018-2019: 538
2019-2020: 886
2020-2021: 920
2021-2022: 869

2022-2023: In-Progress

What improvements are needed?: At a state-level, comprehensive articulation reviews for all CSU and UC campuses continues to be an area needed for improvement to help ensure date integrity with ASSIST Next Gen and up-to-date articulation. Many CSU and UC campuses have been reviewed and updated but as of May 2022 many still have not been reviewed. Additionally, it's important for all institutions to work towards updating all one and two digit course numbers in ASSIST (Statewide Articulation Repository) to include leading zeros to ensure consistency across the state for transferability of courses. ASSIST informed the field these updates unfortunately cannot be done through a programmatical solution and will need to be done manually, which will lead to a delay in getting this project completed throughout the state.

At a local level (COS), it will be helpful for our new Articulation Officer to work with our Counseling and Admissions and Records department to fine-tune articulation-related processes and make needed updates.

Describe any external opportunities or challenges.: While COS has strong articulation agreements with several higher educational institutions, there is a great opportunity to work on increasing the number of articulation agreements as well as updating current articulation agreements.

Overall SAO Achievement: SAO from 2021-2022 have been accomplished; all needed modification of College of the Sequoias courses in ASSIST and C-ID to include necessary leading zeros (e.g. NUTR 18 is now NUTR 018) for all one and two digit course numbers beginning 2003-2004 have been completed.

Changes Based on SAO Achievement: Due to limitations in Legacy ASSIST, the leading zeros were not added to the ASSIST database. With the implementation of ASSIST NG we were informed ASSIST would provide a programmatical solution, and since the leading zeros had not presented any difficulties we waited for this opportunity. We have recently been informed that ASSIST would not be able to provide such a solution in the near future. Due to complications with making these changes retroactively, we have followed the recommendation by ASSIST staff to include the leading zeros effective Spring 2022.

Outcome cycle evaluation: Annual

Action: 2021-2022 ASSIST and Leading zeros in Course Numbers

The college needs to insure all one and two digit course numbers in ASSIST (Statewide Articulation Repository) are modified to include leading zeros. For example NUTR 018 is standard in our General Catalog, Class Schedule, and Transcripts, but it is currently listed in ASSIST as NUTR 18. ASSIST informed the field years back that they would provide a programmatical solution and now they have informed us that the only option for the foreseeable future is a manual solution.

Leave Blank:
Implementation Timeline: 2021 - 2022
Leave Blank:
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Identify related course/program outcomes: The primary goal of the articulation program is to provide up to date, accurate, and comprehensive articulation for students, counselors, and evaluators. This goal of ensuring the accuracy and comprehensiveness of ASSIST Next Gen is the foundational tool necessary to accomplish this primary goal.
Person(s) Responsible (Name and Position): Greg Keen
Rationale (With supporting data): This inconsistency has become problematic recently as the Chancellor's Office was not willing to approve an ADT update last Spring due to the NUTR 18 vs NUTR 018 issue. The ADT update was approved after many email discussions with the Chancellor's Office and ASSIST. This transition will be made in Spring 2022.
Priority: High
Safety Issue: No
External Mandate: No
Safety/Mandate Explanation:

Update on Action

Updates

Update Year: 2022 - 2023   10/14/2022
Status: Action Completed

AO completed the needed modification of College of the Sequoias courses in ASSIST and C-ID to include necessary leading zeros (e.g. NUTR 18 is now NUTR 018) for all one and two digit course numbers beginning 2003-2004. The college has worked diligently to ensure leading zeros are accurately reflected in all publication including our General Catalog, Course Schedule, and transcripts. Due to limitations in Legacy ASSIST, the leading zeros were not added to the database. With the implementation of ASSIST NG we were informed ASSIST would provide a programmatical solution, and since the leading zeros had not presented any difficulties we waited for this opportunity. We have recently been informed that ASSIST would not be able to provide such a

solution in the near future. Due to complications with making these changes retroactively, we have followed the recommendation by ASSIST staff to include the leading zeros effective Spring 2022.

Impact on District Objectives/Unit Outcomes (Not Required):

Action: 2022-2023 Update Articulation Agreements

Review existing articulation agreements and develop a method/process to help ensure ongoing updates are made timely, which will help new Articulation Officer to build working relationships with these higher educational institutions and help COS achieve its transfer/degree awarded goals.

Leave Blank:
Implementation Timeline: 2022 - 2023
Leave Blank:
Leave Blank:
Identify related course/program outcomes:
Person(s) Responsible (Name and Position): New Articulation Officer - TBD, Jenny Saechao
Rationale (With supporting data):
Priority: Medium
Safety Issue: No
External Mandate: No
Safety/Mandate Explanation:

Link Actions to District Objectives

District Objectives: 2021-2025
District Objective 2.2 - Increase the number of students who are transfer-ready by 15% and students who transfer to four-year institutions by 10% from 2021-2025.
District Objective 4.2 - Improve communication practices needed to support organizational effectiveness and continuous improvement across all District units and constituents from 2021-2025.